



# WELCOME

*to the*

## New Covenant Family

*We cordially welcome you to the New Covenant Christian Ministries family where God is “transforming all people into fully devoted followers of Jesus Christ.” We are pleased that you have become a member of this church, and it is an honor to be a part of the transformation God is working in your life.*

*At the inception of this ministry, the Lord told us that He was sending us His best – not in the sense of some elite group, but His best for this house! We believe that you are a fulfillment of that word and, because you are here, we are postured for an even greater outpouring of God’s Spirit for this church family.*

*We encourage you to prayerfully read through the materials and actively participate in the classes that make up your new member orientation. As you do so, the Holy Spirit will connect your heart to the vision and show you your special and unique place in this local church family.*

*May God’s richest and best be yours.*

*Grace and Peace,*

*Pastor Billy R. & Dr. D’Ann V. Johnson*

# Table of Contents

Welcome	1
Member C.A.R.E.....	3
The Church.....	5
Our History.....	6
Our Vision.....	7
Our Core Values.....	9
Our Doctrinal Beliefs.....	11
The Disciple as a Servant (Spiritual Gifts).....	13
The Disciple as a Student (Discipleship Inventory).....	14
The Disciple as a Steward (Tithing).....	15
The Disciple as a Supplying Joint (Ministry).....	17
Our Divisions.....	18
Service Interest Form.....	22
Our Policies and Procedures.....	23
Weddings.....	23
Baptisms & Baby Dedications.....	23
Use of Facilities.....	24
Counseling.....	24
Funerals.....	24
Our Staff.....	25
Information & Schedules.....	26



MEMBER  
C.A.R.E.

Connecting And Relating Everybody



# Member C.A.R.E.

Member C.A.R.E. focuses on **C**onnecting **A**nd **R**elating **E**veryone. It is an expression of our value for people and our understanding that people matter to God. Throughout Scripture the comprehensive ministry of Jesus Christ is demonstrated in His preaching, teaching, and healing of those among Him. Member C.A.R.E., through the oversight, ministry, and nurturing of the membership serves as an extension of the work of Jesus Christ, the Chief Shepherd (1 Peter 5:4).

The Member C.A.R.E. Team is comprised of elders, ministers, deacons, and leaders that support one another in providing you and your family with intentional, consistent, and regular care using the “touch” system. Please notify a New Member Orientation team member if you have not received a chart with your Member C.A.R.E. Team contact information.

## **First Touch**

The First Touch occurs when you join New Covenant Christian Ministries and includes:

- Introduction of the C.A.R.E. Team
- Welcome to NCCM
- Encouragement to complete your New Member Orientation classes and get connected
- Encouragement to notify the Member C.A.R.E. Team of any special celebrations or needs
- Answers to any questions you may have about the ministry
- Prayer for any needs/concerns

## **Life Touch**

A Life Touch may occur at various times during your membership and will include times of general contact or celebrations such as:

- Anniversaries
- Birth of Baby
- Birthdays
- Graduations
- Marriage
- Promotions

## **Crisis Touch**

A crisis touch occurs when you experience an emergent need, such as:

- Hospitalization
- Incarceration (jail or prison)
- Emergency food, clothing, or shelter
- Stewardship/Financial Assistance
- Death (member or immediate family member)

# The Church

New Covenant Christian Ministries is a nondenominational Christian congregation comprised of people from diverse cultural and ethnic backgrounds. Our members include a broad spectrum of business professionals, including attorneys, educators, entrepreneurs, physicians, corporate employees, and executives. Most of our members live within a 30-mile radius of Lithonia, where our current facility is located. The congregation has enjoyed steady and consistent growth since our 1991 inception.

Known for excellence in service and church administration, New Covenant provides pastoral oversight and leadership support to growing churches in and outside of the region. Our goal is to provide more extensive support and leadership training to local churches. Our activities are focused toward pursuing the lost for Jesus Christ, increasing community involvement, strengthening local churches, and building relationships with local businesses.



# Our History

In natural time as we know it, New Covenant Christian Ministries began in October 1991; however, God was working in our pastors quite some time before that to bring His vision to pass.

In 1988, the Lord began dealing with Bill Johnson regarding two of the greatest calls he would receive: one to pastor and the other to marry. It was in July of that year that God confirmed the call to the office of pastor. In December of the same year, Bill married the former D'Ann Valentine, and together they began pursuing God's will for their lives.

On Sunday, October 13, 1991, New Covenant Christian Ministries held its first service in the fellowship hall of Wesley Chapel United Methodist Church with Pastors Bill and D'Ann and one member.

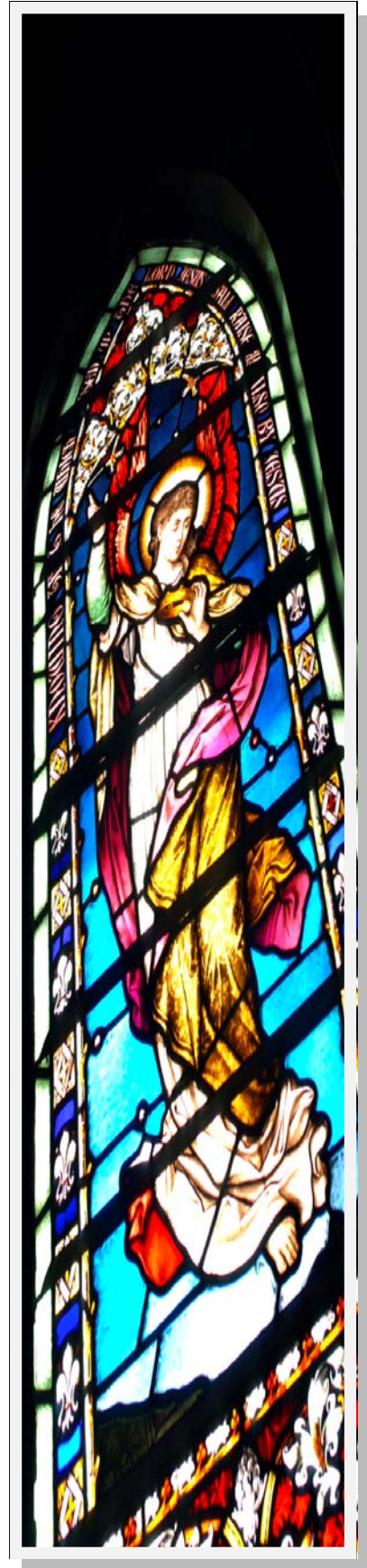
The church eventually moved into the pastors' home with one 11:00 a.m. service. Due to the ministry's continued growth, it became necessary in 1992 to move into rented space and then in 1996 to a church building. It became apparent that even more space was needed to house the growing work that God had entrusted to them and one year later we purchased a 12-acre parcel of land. In December 1999 the New Covenant family sold the building, moved again to rented facilities, and began construction on a new worship site.

On Sunday, September 3, 2000, God's faithfulness and favor ushered the New Covenant family into our newly constructed \$2.6 million worship center. In 2004 an adjoining 3.5 acres of land was purchased to house an upcoming expansion that will include classrooms and sanctuaries for children and youth, accommodations for a future preschool, and additional administrative space.

In 2009 the ministry launched a Bible Study with a small core group in Covington, GA. After a year of meeting in a local hotel, the church purchased and renovated a building on 8.05 acres of land which houses the East location of our church.

The ministry continues to grow steadily in number, the anointing of the Holy Spirit continues to increase, and God's presence is in regular manifestation. We have been blessed with a dynamic Media Ministry through which our services are televised several days per week. This media opportunity enables us to penetrate thousands of homes and present the Gospel to many more than we could ever reach in the sanctuary alone.

The demands of a growing ministry have created the need to maintain a full-time and volunteer staff of dedicated individuals. God continues to bless us with loving, Spirit-led people who strive to do the work of the ministry in excellence. Together we work toward His call to transform all people into fully devoted followers of Jesus Christ.



# Our Vision

We envision a racially, culturally, socially, and economically diverse community of believers united for the purpose of transforming all people into fully devoted followers of Jesus Christ. We see ourselves engaged in covenant relationships with churches and leaders and strategic partnerships with other organizations to build the body of Christ and serve the community. New Covenant will use creative methods, media, technology, and other available resources to provide quality ministries that equip and mobilize believers to extend the kingdom of God regionally, nationally, and internationally.

The transforming presence of God will distinguish the environment at NCCM, creating a climate conducive to worship, adoration, and expression of our deepest sentiments of love and desire for Him. We will be a church where thousands of people are being changed through their encounters with God in worship, the Word of God, and the community of believers. As we encounter Him, we will better understand the truth of who God is and gain clarity of who we are. Our lives will be characterized by an unwavering commitment to the Father's will of drawing humanity into a saving relationship with Himself. We will seek to grow in a love relationship with God that changes our worldview and causes us to see people as He sees them and respond by loving them as He loves them.

## **WE SEE A DAY...**

when every ministry of New Covenant is characterized by a spirit of excellence, constantly improving their methods to accomplish goals through sustained quality and increased quantity.

## **WE SEE A DAY...**

when New Covenant has a discipleship process that facilitates thousands of people experiencing small group relationships for accountability, community, encouragement, and spiritual growth.

## **WE SEE A DAY...**

when New Covenant's strategy and structure allows for spiritual maturation of people at every age and stage of development.

## **WE SEE A DAY...**

when New Covenant is training and commissioning ministers to start new churches regionally, nationally, and internationally.

## **WE SEE A DAY...**

when New Covenant offers seminars and workshops to develop and equip its members as well as the larger community.

## **WE SEE A DAY...**

when our media ministry is broadcasting internationally, millions are receiving the wisdom of God's Word, and lives are being transformed.

**WE SEE A DAY...**

when New Covenant is extending its witness in the business community by facilitating entrepreneurial efforts and leadership development for Christians to serve in the market place.

**WE SEE A DAY...**

when New Covenant is supporting foreign ministries and churches and sending short term missionaries to the Caribbean, Mexico and other regions as the Lord leads.

**WE SEE A DAY...**

when New Covenant has the campus, facilities, and ministries that foster the development of strong, healthy families and communities.

**WE SEE A DAY...**

when members of New Covenant are actively involved in outreach ministries that meet people at their point of need.

**WE SEE A DAY...**

when people are experiencing God through life changing worship at New Covenant and are changed into influencers for spiritual transformation around the world.

# OUR VISION

# Our Core Values

A. \_\_\_\_\_

We believe in biblical preaching and teaching in order to equip our people with the timeless truths of the Word of God. We believe that the Bible is the infallible, inerrant, immutable, authoritative Word of God. We strive, therefore, to preach and teach the Bible as God's Word and the trustworthy rule for belief and behavior. We endeavor to preach and teach God's Word with simplicity, integrity, and authority so that seekers find Christ and believers mature in Him (II Timothy 3:16-4:2).

B. \_\_\_\_\_

We believe that we are created to glorify God and an expression of this is our acknowledgement of His supreme value and worth in our personal lives and in the corporate, contemporary praise and worship of the church (Acts 2:47; Ephesians 5:18-20; Psalm 150).

C. \_\_\_\_\_

We believe that church leaders are, above all, servants of our Lord Jesus Christ. We give ourselves to the highest good for our brothers and sisters in Christ and the community. We believe that the church should be led by men and women who display Christ like character and evidence their submission to God in all things. We also recognize that servants leaders are to watch over our souls and that Spirit-filled, godly pastors are an invaluable asset of the church (Matthew 20:25-28; Hebrews 13:17).

D. \_\_\_\_\_

We are committed to supporting the development and nurture of the family. We see the family as the basic social unit of society and the foundational institution established by God through a man and a woman for religious faith to be nurtured through parental example and teachings (Ephesians 5:21-33; Colossians 3:18-21).

E. \_\_\_\_\_

We believe that God loves all people; therefore, we must demonstrate His love by welcoming every person that enters the doors of New Covenant Christian Ministries. We seek to express His open invitation to come to Him by celebrating their presence, extending a warm and friendly welcome, and leaving a lasting spiritual impression upon our visitors.

F. \_\_\_\_\_

We believe that ministry facilities should reflect our commitment to excellence and quality services to God and His people. We value the use of attractive facilities that are conducive to an environment that is inviting and encourages authentic worship. We believe that these facilities are instruments of ministry designed to serve people.

G. \_\_\_\_\_

We believe that Christians are stewards of God's resources. Stewardship describes the response of believers to God's gracious gifts. While biblical stewardship is broader than the practice of giving money to the church, much of Jesus' teachings and the example of the early church suggest financial responsibility is an important element of stewardship. We recognize that giving may be one of the most tangible expressions of our faith. We believe Christians should give generously, consistently, and proportionately to the local church as God's instrument to continue His earthly ministry (Malachi 3:10-11; Luke 16:1-14; 19:11-27; II Corinthians 9:6-8).

H. \_\_\_\_\_

We recognize that God is to be glorified in everything we do. We seek to honor God by maintaining a high standard of excellence in all our ministries and activities. We believe excellence should be reflected in the quality of our personnel, efficient use of appropriate technology, and quality publications and materials.

I. \_\_\_\_\_

We recognize the eternal value God places on every person and commit ourselves to love and care for others as humans created in His image. We seek to fulfill Christ's great commandment to love our neighbors as we love ourselves, and to love one another as Christ loves us. We further commit ourselves to expressing His love by fulfilling the Great Commission of transforming all people into fully devoted followers of Jesus Christ (Matthew 28:19-20; Mark 12:31; John 13:34-35).

J. \_\_\_\_\_

We believe that understanding Scripture is a catalyst for transforming, enhancing, and growing lives; therefore, we are committed to the ministry of Christian Education as an indispensable foundational ministry that must undergird all other ministries of the church (II Timothy 3:14-17; Psalm 1; Psalm 119; Nehemiah 8:8).

# OUR CORE VALUES



# *Doctrinal Beliefs*

OUR BELIEFS

# Our Doctrinal Beliefs

1. We believe in \_\_\_\_\_ the \_\_\_\_\_ who is the creator and possessor of heaven and earth. (Ps. 24:1,2)
2. We believe in \_\_\_\_\_ the \_\_\_\_\_, who is the savior of mankind and the only \_\_\_\_\_ to the Father. (John 14:6)
3. We believe in God the \_\_\_\_\_ \_\_\_\_\_ who is the active agent at work in the earth today. (John 14:25, 26)
4. We believe that the \_\_\_\_\_ is the inspired and \_\_\_\_\_ word of God, and that it is the \_\_\_\_\_ for our lives. (2Tim. 3:16)
5. We believe in the \_\_\_\_\_ work of the Lord Jesus Christ and that we can partake of the \_\_\_\_\_ He has provided by our confession and our belief. (1John 4:9, 10)
6. We believe that the \_\_\_\_\_ of the Holy Spirit are in operation in the \_\_\_\_\_ today as the Spirit wills. (1Cor. 12:5, 6)
7. We believe that Jesus took our infirmities and bore our \_\_\_\_\_ in His own body and that with His \_\_\_\_\_ we were healed. (Matt. 8:17)
8. We believe that the \_\_\_\_\_ is holy unto the Lord and we believe in the liberal giving of \_\_\_\_\_ for the furtherance of the \_\_\_\_\_. (2Cor. 8:6, 7)
9. We believe in the \_\_\_\_\_ of the Church – that the dead in Christ will one day \_\_\_\_\_ and those who remain will be caught up to \_\_\_\_\_ Jesus. (1Cor. 15:51, 52)

# The Disciple as a Servant

## Every Disciple Has Spiritual Gifts (Romans 12:3-4)

- A. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by proclaiming God's truth. The motivational gift of prophecy is to edify, exhort, and encourage.
- B. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by rendering practical help in both physical and spiritual matters.
- C. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by making clear the truth of God's Word with accuracy and simplicity.
- D. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by motivating others to action by urging them to pursue a course of conduct.
- E. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by giving of your material resources, far and beyond the tithe, to further the work of God.
- F. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by organizing, administering, promoting and leading the various affairs of the church.
- G. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by identifying with and comforting those who are in distress.
- H. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by leading people who are beyond your own natural sphere of influence to the saving knowledge of Jesus Christ.
- I. \_\_\_\_\_ - The Spirit-given capacity and desire to serve God by overseeing, training and caring for the needs of a group of Christians.

# The Disciple as a Student

## Every Disciple Is Being Transformed (Romans 12:1-2)

The Discipleship Inventory is used to help the disciple see his/her place in the process of transformation. Each disciple goes through stages of development. A disciple may be new, young, developing, growing, or maturing in five areas.

Let's look at each area and the results from the Discipleship Inventory.

- A. \_\_\_\_\_ – a mental position with regard to fact or state (what I think) – Prov. 23:7; Rom. 12:1, 2
- B. \_\_\_\_\_ – the manner of conducting oneself (what I do) – 1 Tim. 3:15; James 1:22, 26
- C. \_\_\_\_\_ – the connection between people and God (who I am with) – “one another”: admonish, comfort, consider, edify, exhort, forbear, forgive, love, prefer, receive, salute/greet, serve, and teach
- D. \_\_\_\_\_ – the manner of serving the needs of others (who I serve) – Matt. 23:11; 1 Cor. 16:15; 2 Cor. 5:18; Gal. 5:13; Col. 4:17
- E. \_\_\_\_\_ – the teachings or fundamental beliefs of the faith (what I believe) – 1 Tim. 4:13; 2 Tim. 3:16; 2 John 9

### **Category Ranges**

0.0 – 1.0 = New

1.1 – 2.0 = Young

2.1 – 3.0 = Developing

3.1 – 4.0 = Growing

4.1 – 5.0 = Maturing

# The Disciple as a Steward

## Every Disciple Should be a Tither (Malachi 3:10-11)

Tithing is not \_\_\_\_\_ the Law; it is \_\_\_\_\_ the Law. (Gen. 14:18, 20).

The \_\_\_\_\_ is \_\_\_\_\_ unto the \_\_\_\_\_. (Lev. 27:28, 30).

The tithe is used to \_\_\_\_\_ the people who \_\_\_\_\_ in the \_\_\_\_\_ of the Lord. (Num. 18:21, 24).

Tithing \_\_\_\_\_ us the \_\_\_\_\_ of the Lord and establishes \_\_\_\_\_ in us. (Deut. 14:22-23; Ps. 111:10a).

The tithe releases \_\_\_\_\_ to \_\_\_\_\_ the devourer for us. (Mal. 3:10-11).

The \_\_\_\_\_ is part of the basics. (Matt. 23:23).

## *Personal Reflections on Tithing*

Take a moment to reflect upon your thoughts of tithing. Write a brief statement for each question and/or sentence.

Before this teaching on tithing, I viewed tithing as

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I now view tithing as

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So then "faith cometh by hearing, and hearing by the Word of God" (Romans 10:17). How will you apply this Scripture to your life in the area of tithing?

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Will a man rob God? (Malachi 3:8) The Word of God asks this question and further states that we rob God by not bringing our tithe and offering to His storehouse. This brings a curse upon our lives. Who needs a curse? Surely, you do not! Read Malachi 3:9-12 for God's promises that come along with tithing. "Prove me now...!" (Malachi 3:10) This sounds like God means business in this area.

List God's Promises:

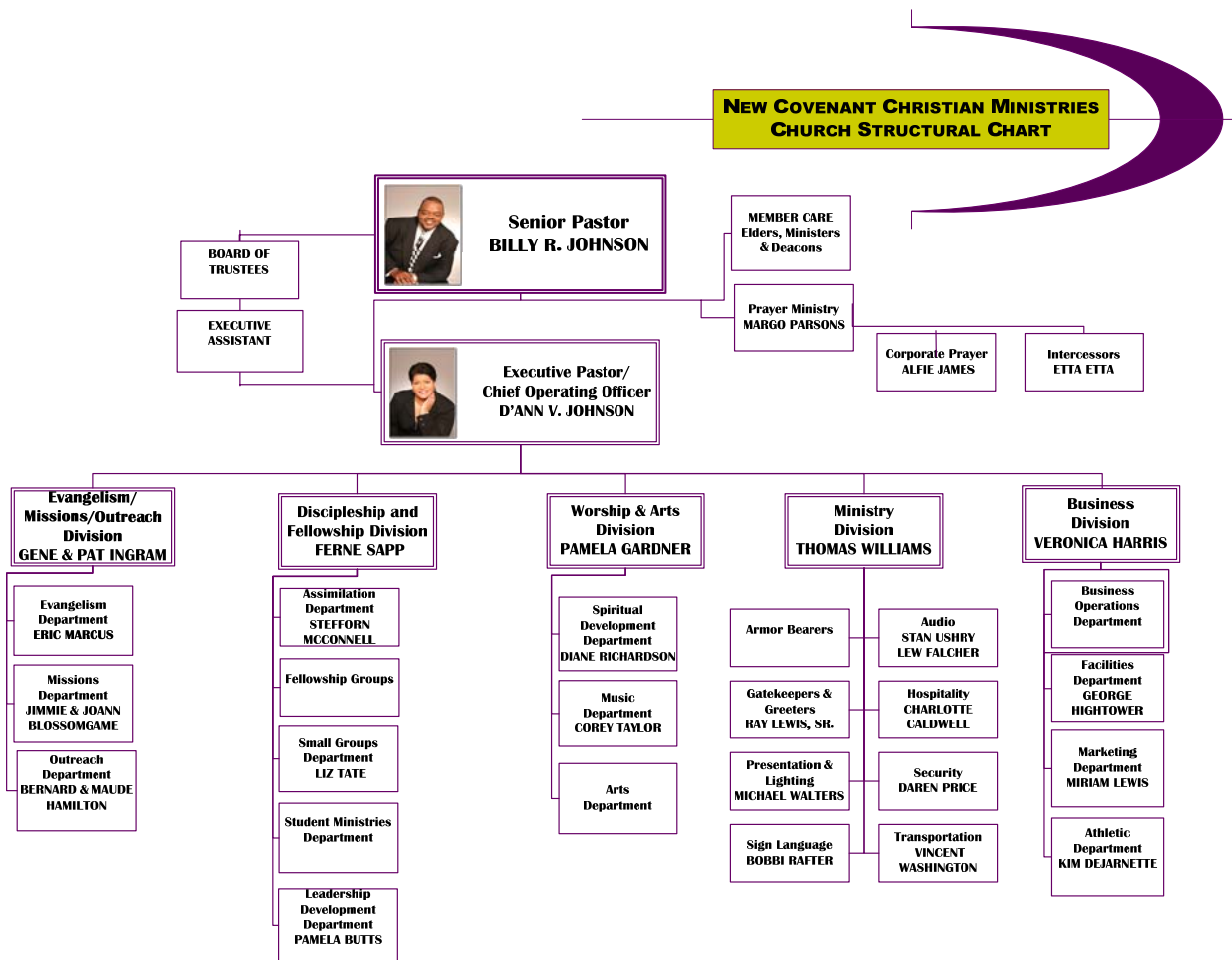
1. \_\_\_\_\_ 2. \_\_\_\_\_
3. \_\_\_\_\_ 4. \_\_\_\_\_
5. \_\_\_\_\_ 6. \_\_\_\_\_
7. \_\_\_\_\_

# The Disciple as a Supplying Joint

Every Disciple Should be Involved in Ministry  
(Ephesians 4:11-16; 1 Corinthians 12:12-27)

\* You are a supplying joint - \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\* You are needed in the Body of Christ and at New Covenant Christian Ministries - \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_





# *Our Divisions*

## OUR DIVISIONS

# Our Divisions

The current ministries of New Covenant are classified into five divisions: Evangelism/Missions/Outreach, Discipleship & Fellowship, Worship & Arts, Ministry, and Business. Each of the divisions provide opportunities for men and women to use the gifts, talents, and skills they have been given to enrich the lives of people within the local church, beyond our walls, and even around the world. Following is a brief synopsis of some of these valuable ministry groups:

## **EVANGELISM, MISSIONS, AND OUTREACH DIVISION**

The Evangelism, Missions, and Outreach Division is comprised of the Evangelism Department, the Missions Department and the Outreach Department. While we recognize that every believer has a responsibility to share the Gospel message, this ministry was developed to enable those with a special call to cultivate programs and events that are specifically designed to witness to the masses. Street-witnessing, special events and other creative measures are used to reach the lost and un-churched with the Good News of Jesus Christ.

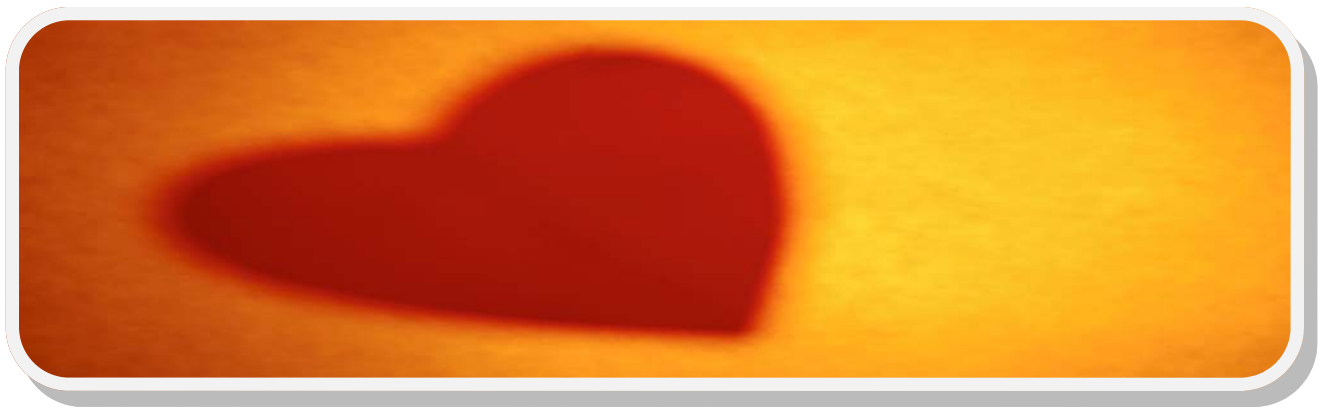
Each department goes beyond the walls of the local church to share Christ's love and message as we meet the felt needs of people. They provide ministry to the elderly, sick/shut-in, sheltered, and imprisoned, as well as ministry to disadvantaged citizens and those in foreign lands.

## **DISCIPLESHIP & FELLOWSHIP DIVISION**

The Altar Ministry and the New Member Orientation Ministry are grouped in the Assimilation Department and have the pleasure of impacting people from the point of responding to the calls for salvation, restoration, and membership, through their assimilation into the life of the church. Both the Fellowship Groups and the Small Groups Departments take the lead in bringing the vision to pass by allowing the membership to connect, fellowship, and grow. Using Bible study and small group ministry, adults are moved from church membership to living fully devoted lives to Jesus Christ. Leadership Development provides an opportunity for Bible study teachers, five-fold ministers, biblical counselors, and leaders to be developed in their prospective areas of ministry.

The Children's Ministry is comprised of **Kids in Covenant (KIC)**, which includes children from 6 weeks old to fifth grade, and **IGNITE**, which includes children from sixth through eighth grade. These ministries use various methods to inspire and capture children to live a life for Jesus Christ. **BLAZE** provides ministry to ninth through twelfth graders by bringing the contemporary message of Jesus Christ to today's youth. Bible-based messages and activities are ministered in a God-honoring and life-changing environment that prepares young people to serve the Lord in their generation and beyond.





### **WORSHIP & ARTS DIVISION**

The skilled and anointed members of the Worship & Arts Division are committed to worshipping God in spirit and truth through the use of their gifts as soloists, ensemble and choir singers, musicians, dancers, and dramatic actors. The Spiritual Development Department, Music Department, and Arts Department each provide a very important part in the worship experience - whether it is for Sunday and mid-week services, special events, conferences, or itinerate ministry.

### **MINISTRY DIVISION**

The Ministry Division is committed to support the mission and vision of the church through the **H**aving **E**nough **L**oving **P**eople **S**erving (H.E.L.P.S.) Ministries Department. Some of the units of the H.E.L.P.S. Ministries Department include:

***Armor Bearers*** – Armor Bearers provide special ministry to the pastors as they carry out their home and itinerate ministry. These men and women are trained to serve as aides who assist the leaders with a variety of needs.

***Gatekeepers & Greeters*** – The Gatekeepers and Greeters greet, escort, direct, and serve worshippers during regular and special services. These men and women play a vital role in maintaining order during the worship services to facilitate the Holy Spirit’s free flow as He ministers to the worshippers through every element of the service.

***Hospitality*** – Men and women with a gift to serve find easy expression in areas such as catering, food service, and event hosting. The goal of the Hospitality Ministry is to create an atmosphere of caring through action, and to be courteous to everyone in every way.

***Media Ministries*** – The Media Ministries are committed to enhancing the worship experience for the church attendee and capturing that same experience so that the masses can hear and receive the Word of God. The Audio, Lighting, and Presentation Departments support all aspects of the Sunday services, conferences, and special events, while the Video Department is committed to supporting the local and national television broadcast.

***Security*** – Whether serving in the parking lot, monitoring the facilities, or assisting in the worship services, the Security Ministry is dedicated to providing a safe and orderly environment in which members and guests can worship the Lord.

***Transportation*** – The Transportation Ministry seeks to support members, visiting ministry guests, and special events that are in need of automotive travel. Men and women with administrative skills can provide assistance in transportation scheduling while those who are qualified drivers offer safe transport of men, women, and children to and from the church facilities.

## **BUSINESS DIVISION**

The purpose of the Business Division is to assist the pastors, full-time and volunteer staff, ministries, and other departments in fulfilling the church's mandate to "transform all people into fully devoted followers of Jesus Christ." The division is comprised of the Business Operations, Facilities, Marketing, and Athletics Departments.

Opportunities are available in the following areas:

***Business Operations*** - qualified men and women volunteer their skills in the Business Operations Department through facilities management, computer training, and administrative tasks (such as filing, copying, data entry, major mailings, data transcription, etc.).

***Marketing Department*** - Volunteers use their skill and expertise in project/special event planning, copywriting, editing, graphic design, and advertising to promote the Gospel of Jesus Christ and the ministry of the church through available media such as mailers, flyers, newsletters, email blasts, and the church's website. This department also includes The Eagle's Nest Bookstore which is our on-site source for books, videos, CDs and DVDs designed to strengthen and encourage the believer's walk.

***Athletics Department*** - The Athletic Ministry provides programs that promote physical fitness and fellowship in the local congregation and the community. The ministry strategically partners with local organizations to increase the church's impact in the community by creating opportunities to share the Gospel with fellow athletes who may never choose to attend a church service.

# OUR DIVISIONS

# Service Interest Form

I recognize that the vision of New Covenant Christian Ministries requires the time, talents, and treasures of those committed members whose hearts have been joined to this local church. Having declared myself to be such a person, I am interested in serving in the areas that I have marked below. I expect to be contacted by telephone and/or email so that I can learn more about the areas that I choose to join.

The **two** areas that I am most interested in serving are:

## EVANGELISM MISSIONS & OUTREACH DIVISION

- Evangelism       Prison Ministry
- Missions       Nursing Home
- Shelters       Food Program

## DISCIPLESHIP & FELLOWSHIP DIVISION

- Altar Ministry
- Kids In Covenant (Nursery-5<sup>th</sup> Grade Ministry)  
*(There are many areas to assist in KIC department)*

- IGNITE (Middle School Ministry)
- BLAZE (High School Ministry)  
*(There are many areas to assist in Teen department)*

- Small Group Facilitator
- New Member Orientation Facilitator
- New Member Orientation Admin Support
- Discipleship Class Teacher

## WORSHIP & ARTS DIVISION

- Choirs
- Dance
- Drama
- Musicians

## MINISTRY DIVISION

- Audio
- Gatekeepers & Greeters (Ushers)
- Hospitality

- Decorating
- Floral Design
- Food Preparation
- Hosts/Hostesses

- Prayer

- Presentation & Lighting
- Security
  - Parking Lot Attendants
  - Security Guards
- Sign Language
- Transportation

## BUSINESS DIVISION

- Administrative/Clerical
- Bookstore
- Event Planning
- Facilities Maintenance  
(Carpentry, Cleaning, Landscaping, Painting)
- Marketing
- Media
  - Promotions
  - Publications
  - Video
- Telephone
- Technology Support
- Website Design & Maintenance

Date \_\_\_\_\_

Name \_\_\_\_\_

Email Address \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

Evening Telephone \_\_\_\_\_

Best time to contact:  AM       PM

Best means to contact:  Phone       E-mail

# Our Policies and Procedures

## WEDDINGS

We believe marriage is a divine institution, created and blessed by God for more than a civil, economic or social arrangement. Christian marriage is monogamous and established by mutual, voluntary consent. The union is designed to be exclusive and lifelong. For spiritual oneness and marital harmony, both partners need to be consecrated to the Lord Jesus Christ and His will for their lives. Christ is the Lord of the home; the husband is His appointed helper. Loving, self-sacrifice, and generosity are hallmarks of His presence and essential elements of happiness.

Please follow the steps below to enroll in the premarital counseling classes. The class is open to any engaged couple and is mandatory for all couples desiring to be married at New Covenant Christian Ministries.

- Step 1.** Read the Wedding Policies & Procedures Manual.
- Step 2.** Complete the Premarital Counseling (PMC) Enrollment Form.
- Step 3.** Return the completed PMC Enrollment Form to the church office:
  - Option #1 - Email: [couplesministry@newcov.org](mailto:couplesministry@newcov.org)
  - Option #2 - Fax: (770) 484-9394
  - Option #3 - Mail to: NCCM – Premarital Counseling  
1760 Phillips Road  
Lithonia, GA 30058

**Step 4.** Sign up for the Pre-Marital Counseling Class that best suits your schedule. See online PMC Calendar for upcoming sessions.

**Step 5.** A member of the Couples in Covenant leadership staff will contact you approximately 2 weeks prior to your selected start date to discuss pertinent issues and ensure you have everything you need to begin the premarital counseling process.

**Step 6.** Attend the Pre-Marital Counseling Classes.

Do you have additional questions? Feel free to review the [FAQs](#) section on the website at [www.newcov.org](http://www.newcov.org). If after visiting our [FAQs](#) section you still have questions, please feel free to contact us at [couplesministry@newcov.org](mailto:couplesministry@newcov.org).

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## BAPTISMS AND BABY DEDICATIONS

Baptisms are held every other month, and Baby Dedications are scheduled quarterly. Contact the Church Office for additional information at 770-484-9300 or visit our website at [www.newcov.org](http://www.newcov.org).

## **USE OF THE FACILITIES**

All building use and room reservations must be processed through the Church office . The Church Office is responsible for the building calendar and no room(s) or activity should be planned without prior approval. Facility use by ministries and departments of New Covenant Christian Ministries in furtherance of the church's primary mission will receive priority consideration. Requests for rental or lease for any other activities should be submitted to the Business Division Director for consideration.

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## **COUNSELING**

Counseling sessions should be scheduled with the Elder that has been appointed to provide oversight, ministry, and nurturing to you and your family. See the Member C.A.R.E. section for more details on care and support.

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## **FUNERALS**

Funerals are conducted under the following conditions:

- The deceased must be a fellowshipped member of New Covenant Christian Ministries or actively taking New Member Orientation classes at the time of his/her death.
- The deceased must be a spouse or dependent family member of a fellowshipped member.

It is important that the person(s) arranging the funeral contact the Church Office at (770) 484-9300 as soon as possible after notification of a death. This contact should occur before making arrangements to hold the service at New Covenant Christian Ministries.

New Covenant Christian Ministries will not be responsible for the payment of any funeral expenses.

# Our Staff

The offices of New Covenant Christian Ministries are open Monday through Friday from 9:00 a.m. to 5:00 p.m. Through the efforts of paid staff members and a host of dedicated volunteers, the staff of NCCM is committed to doing the work of the ministry in excellence.

## DISCIPLESHIP & FELLOWSHIP DIVISION

Sapp, Ferne	Discipleship & Fellowship Division Director	(770) 484-2305
Ford, Kelvin	Coordinator, Children & Middle School Ministries	(770) 484-2300
Ford, Carol	Administrative Asst.—Student Ministries Department	(770) 484-2303

## WORSHIP & ARTS DIVISION

Gardner, Pamela	Worship & Arts Division Director	(770) 484-2307
Taylor, Cory	Assistant, Minister of Music	(770) 484-9300

## BUSINESS DIVISION

Harris, Veronica	Business Division Director	(770) 484-2304
Harris, Michael	Systems Administrator	(770) 484-2309
James, Shermener	Administrative Asst.	(770) 484-2308
Owens, Kim	Administrative Asst.	(770) 484-2298

## FACILITIES DEPARTMENT

Hightower, George	Facilities Manager	(770) 484-2299
Warren, Henry	Custodian	(770) 484-9300

## MEDIA DEPARTMENT

Howell, James (Ricky)	Media Director	(770) 484-2301
Parsons, Margo	Administrative Asst.—Media Resources	(770) 484-2306

# OUR STAFF

# NEW COVENANT

## INFORMATION AND SCHEDULES

### ADDRESS

WEST CAMPUS  
1760 Phillips Road  
Lithonia, GA 30058  
Office: (770) 484-9300  
Fax: (770) 484-9394

EAST CAMPUS  
14147 Highway 278  
Covington, GA 30014  
Office: (770) 787-6226

### WEB SITE

[www.newcov.org](http://www.newcov.org)

### E-MAIL

[nccm@newcov.org](mailto:nccm@newcov.org)

### CHURCH OFFICE

Monday - Friday  
9:00 am—5:00 pm

### PRAYER

WEST CAMPUS  
Saturdays, 8:00 am

### SUNDAY

### MORNING WORSHIP

WEST CAMPUS  
8:00 am & 11:00 am



### KIDS IN COVENANT

Children's Ministry  
(6wks - 6th grade)  
WEST CAMPUS  
Sundays 8:00 am & 11:00 am

### IGNITE

Middle School Ministry  
(6th - 8th grades)  
WEST CAMPUS  
Sundays 11:00 am

### BLAZE

Youth Ministry  
(9th - 12th grades)  
WEST CAMPUS  
Sundays 11:00 am

### TUESDAY

### BIBLE STUDY

EAST CAMPUS  
7:15 pm

### WEDNESDAY

### BIBLE STUDY

(Ministry for All Ages)  
WEST CAMPUS  
7:00 pm Corporate Prayer  
7:15 pm